

# MADRON PARISH COUNCIL

www.madron.org

Chairman: Councillor Mr Vic Peake

Clerk to the Council  
Jodie Ellis  
Tel: 07855774357  
E-mail madronpcclerk@hotmail.com

Trannack Farm  
St Erth  
Hayle  
TR27 6ET

30/17

**MINUTES OF ORDINARY MEETING**  
**MADRON PARISH COUNCIL**  
**HELD AT MADRON COMMUNITY ROOMS**  
**THURSDAY 6<sup>th</sup> JULY 2017 AT 7.30pm**  
*Draft Minutes to be approved 03<sup>rd</sup> August 2017*

**Present:**

Cllr V. Peake (chairman)	Cllr G. Tanner (vice chairman)
Cllr. Mrs C. Roberts	Cllr Mrs A. Jenkin
Cllr Mrs G. Burlton	Cllr Mrs L. Phillips
Cllr. M. Scoble	Cllr H. Eddy
Cllr S. Bates	Cllr R. Mann
Cllr A. Burrows	Cllr I Phillips

Cornwall Cllrs Mrs H. Hawkins, S. Elliott

Clerk Mrs J.L. Ellis - no members of the public

**1. Apologies** – none received.

**2. Acceptance of Minutes**

The minutes of the Ordinary Parish Council Meeting on 01<sup>st</sup> June 2017 at Trythall School were proposed by Cllr. Mrs. C. Roberts, seconded by Cllr. Mrs. G. Burlton, all in favour and were signed by the chairman.

**3. Declarations of Interest**

Cllr Burlton – Item 9 Planning PA17/05345 and item 13, assistance to Playing Field Committee as a committee member.

Cllr. I. Phillips for Item 12. Donation to Gulval Church as a PCC Member.

**4. Dispensations** – None received.

**5. Public Participation** – None.

**6. Chairman's Comments** – Cllr. V. Peake expressed his thanks to Cllr. G. Tanner for standing in in his absence for two engagements whilst he was away. Cllr. V. Peake also thanked Cllr. Mrs. G. Roberts for organising the parish council photos. Cllr. V. Peake has recently attended planning training along with 2 other Cllrs and advised the training was very heavy going and a lot to take in. It was stated at the planning training that a Neighbourhood plan is not always necessary.

## **7. Councillors' Questions and Comments**

Footpath - Newmill road on the bend (Grid Ref 472320) short of the junction with Polmenor Lane – Cllr. G. Tanner advised that there is a small piece of footpath along this road which is very narrow and has become overgrown making it dangerous to pedestrians using it. It was agreed the clerk would contact Cormac.

Cemetery – Cllr. Mrs. C. Roberts advised that she was disgusted in the condition of the cemetery cutting condition on a recent visit. It was proposed by Cllr. S. Bates, seconded by Cllr. Mrs. C. Roberts all in favour that the clerk contacts Cormac to advise of the issue and suggest taking cuttings away with them to help slow down the regrowth process.

Roadside Trimming / Madron Hill Street Lights – Cllr. M. Scoble advised that the street lights on Madron Hill now have branches inside the lights and badly need trimming / cutting back. It was agreed the clerk would contact Cormac.

Tregoddick Farm – A member of the public has advised the P.C that there are people at Tregoddick Farm staying in the shipping containers, it was agreed the clerk would raise it with enforcement at CC.

Trimming – It was raised that other areas within the parish that require trimming are: North of the T Junction in Newmill by the old Quarry, Bone Valley - Penzance Allotments, Madron Hill and Tregoddick Farm Hedges. It was agreed the clerk would contact Cormac.

Trythall School – Cllr. V. Peake advised that the school had issues with parking and had asked parents in the newsletter to move their cars. Cllr. V. Peake advised a roundabout may help the congestion issue. Cllr. Mrs. C. Roberts advised that the school used part of the car park for the garden on the condition that it did not hinder the parking.

Coach – Cllr. Mrs. G. Burlton advised that the coach had not been parked by the church for the past 3 weekends which has really made a difference to people entering the church.

## **8. Comments from Cornwall Councillors**

Cllr. Mrs. H. Hawkins advised that it was important Cllrs read through and considered the current electoral review of Cornwall Council numbers as it will have a big impact on those rural areas that could be merged with town councils. Also the number of electors per ward member will differ.

Cllr. S Elliott advised that if a parish does not have a neighbourhood plan then it gives County more control.

## **9. Planning**

### Applications

To consider recommendations to all planning applications received by this Council prior to this meeting, including –

**PA17/ 04170** - Trewidden Gardens Tea Room, Trewidden House, Trewidden Penzance Cornwall TR20 8TT. Construction of timber frame and clad toilet block.

It was proposed by Cllr. Mrs. C. Roberts, seconded by Cllr. Mrs. G. Burlton that Madron PC supports this application.

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**PA17/04279** - The Cottage Boscreege Farm Gulval Penzance Cornwall TR20 8XB - Construction of a two storey side extension, replace existing conservatory with a single storey extension and relocation of parking area.

Cllr. H. Eddy expressed concerns over the proposed material. Cllr. R. Mann advised it is in an AONB, and the proposed conservatory had more resemblance to a porch.

It was proposed by Cllr. H. Eddy, seconded by Cllr. Mrs. A. Jenkin that Madron PC objects to this application on the grounds that the materials are not in keeping with the area, Cllrs would like to see local stone used. The principle of the application is supported but it needs to be sympathetically designed to match the surrounding area.

**PA17/05047** - Bodrifty Vean Newmill Penzance Cornwall TR20 8XT -Single storey extension to the North West of incidental studio building.

It was proposed by Cllr. H. Eddy, seconded by Cllr. Mrs. A. Jenkin that Madron P.C objects to the application on the basis that the materials are unsympathetic to the area and the size of the proposal is of substantial size development which is verging on being a separate dwelling.

*Cllr. Mrs. G. Burlton left the room.*

**PA17/05345** - Land South of Stragglers End Tregavarah Penzance Cornwall TR20 8TU -

Outline planning permission (all matters reserved) for construction of dwelling house, landscaping and associated works. Cllrs were given a letter from the applicants to read.

Cllr. G. Tanner advised the application quotes various planning policies but does not mention Policy 7. Discussions took place and it was questioned whether the area is deemed to be in the open countryside. It was proposed by Cllr. G. Tanner, seconded by Cllr. V. Peake that Madron PC supports the application, unless the application is in an area that is deemed to be in the open countryside.

*Cllr. Mrs. G. Burlton returned.*

**PA17/03504** -Landithy Farmhouse, Bellair Road, Madron Proposed construction of three detached dwellings – Cllrs voted with option 2 to agree to disagree with the officer’s proposal.

#### **Approved**

**PA17/02948** - 1 Bellair Road Madron Penzance Cornwall TR20 8SP - Construction of a single storey rear kitchen extension

**PA17/03687** - Landithy Farmhouse Bellair Road Madron TR20 8SP  
Construction of games room and sauna.

#### **Other Planning Matters**

Slight Hill – Cornwall Cllr. S. Elliott reported that enforcement have served an enforcement notice. Cllr. S. Elliott advised that enforcement is working slowly on it, but he will keep chasing them.

#### **10. Public Rights of Way**

Path 104/1/1 Trafalgar Fields to Hillside Park adjacent to Aldreath Road in Madron. After a parishioner raised the issue the clerk has spoken to the LMP contractor regarding the path and was advised that the gold path cutting was in progress. The clerk has since received the contractor’s invoices which include this path and will be presented at the August meeting as they were received after the agenda was published.

**Bridleway 62 Madron (Castle an Dinas) Public Path Diversion Order 2016** – Order has now come into force.

**Aldreath Road** - past the Kennels and along the bottom of the fields for an approximate distance of 100 yards – The clerk has received an email from the owner of Trythal Vean who has advised that the bridleway is now becoming very overgrown and the surface is collapsing. Cllrs agreed that the clerk should contact Cormac regarding the trimming and the road surface and advise the parishioner of the council’s comments.

### **11. Clerk's Report and Correspondence**

Instructions from the last meeting have been completed and this month's financial statement has been circulated to all Cllrs.

The clerk is still waiting on a form from Barclays to change the clerk details and set up view only online banking.

Visit to Cornwall Air Ambulance base 27.07.17 @ 1pm Confirmed – Cllr. V. Peake advised he is unable to attend.

Good Councillors Guide 2017 – are available from CALC at a cost of £3.50 plus P&P.

August Meeting – Due to the next meeting being in the school holidays, Trythall School is unavailable. The clerk has checked with Connie Strowger and Madron Community rooms are available. Cllrs agreed to move the meeting to Madron for the 03.08.2017

Project Griffin Awareness Sessions NCH Truro 15.08.17, from 2-4pm and 6-8pm and St Johns Hall, Penzance – 23.08.17 from 2-4 pm and 6-8pm

CC – Residents Survey on CC to be circulated shortly.

Dementia awareness in Penwith – Have asked if Madron PC could display their posters on the Notice Boards as part of their campaign to raise awareness of dementia in Penwith.

Cllrs agreed.

**Litter Bins – Fore Street** – Biffa have been in contact to advise the cost from 1<sup>st</sup> January to 30<sup>th</sup> June stands at £49.79 +vat, and asked if Madron PC would like to be invoiced up to date or pay up to 31<sup>st</sup> March 2018 (65 weeks) which would be £124.48 +vat. £3.83 per empty. Cllrs agreed to request invoicing up to date.

**2017 – Off –Street Consolidation Order** – The clerk has circulated to all Cllrs the correspondence received from CC regarding the consolidation order, all responses need to be received by the 26<sup>th</sup> July 2017.

**12. Donation to Gulval Church Re Public Toilets** – Cllr. A. Jenkin has obtained the accounts for 2016, which the clerk has circulated to all Cllrs by email. Unfortunately on checking legislation, the council is unable to donate to church assets.

*Cllr. G. Burlton left the room.*

**13. Donation to Madron Playing Field Re CCTV** –Cllr. G. Burlton gave Cllrs 3 CCTV quotes that had been obtained, which ranged from £750 - £1300. Discussions took place and it was proposed by Cllr. A. Burrows, seconded by Cllr. Mrs. C. Roberts all in favour that Madron PC donates £1000 towards Madron Playing Field security.

*Cllr. Mrs. G. Burlton returned.*

**14. Training** – The clerk has provisionally booked the Chairman on the Chairmanship training on the 24.07.17 at a cost of £30.00 + vat.

It was proposed by Cllr. Mrs. C. Roberts, seconded by Cllr. M. Scoble that the training be confirmed. The clerk has booked places on the code of conduct training on the 03.08.17 at Penzance, for all Cllrs that have requested the training.

**15. Village Defibrillator** – The clerk has received an email from 'Lifesaver Technology' offering Annual Maintenance for village Defibrillators. The service they offer is:

*We offer parish councils throughout Devon & Somerset an annual maintenance, and certification service. We keep records of all expiry dates, inform you when things need replacing, and carry out an annual check of the equipment to ensure all is working as it should. Certification is provided to prove that the Council has carried out its responsibility to maintain the item, not unlike PAT testing on electrics. At a cost of £37.50 per year per Defibrillator.*

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Cllr. A. Burrows advised it was important to ensure that both Defibrillators are checked regularly to ensure they will work if needed. Cllr. V. Peake checks the defibrillator at Trythall and Cllr. A. Burrows agreed to check the Madron Defibrillator. It was proposed by Cllr. Mrs. C. Roberts, seconded by Cllr. H. Eddy that Madron PC wishes to take up the maintenance agreement. It was agreed the clerk would contact Lifesaver Technology.

**16. Consultations for Planning Policy and Guidance Documents** – Cllr. G. Tanner advised he will look through the policy and report back at the August meeting.

**17. Electoral Review of Cornwall** – The clerk has circulated all the emails regarding the review and the proposed reduction in Cornwall Council numbers to 87 councillors. At a recent Finance training session the clerk attended CALC's advice was that each Council should assign 2 or 3 Councillors to take responsibility of researching all information that is released and reporting back to the Parish Council. Cllr. V. Peake agreed to review the documentation and report back at the August meeting.

**18. Madron Council Parish Plan** - The clerk has circulated the report, Cllrs advised there was no longer a youth group or Brownies. Cllr. Mrs. C. Roberts agreed to have a look through and report back.

#### 1. Finance

It was proposed by Cllr. A. Burrows seconded by Cllr. S. Bates and unanimously agreed that the following accounts be paid: -

W.E. Wilkins, Clerk	Salary	£ 351.74
	Office Allowance	£ 15.00
HMRC	PAYE & Nat. Ins	£ 88.00
Mrs Jodie Ellis, clerk	Salary	£ 483.40
	Office Allowance	£ 30.00
	Mileage	£ 9.00
	Disbursements	£ 51.97
HMRC	PAYE	£ 120.80
Mrs C Roberts	Prints	£ 21.18
Mr M Scoble	Key Cutting	£ 7.50
Audana	Website annual fee	£300.00

#### 1. Time and Date of Next Meeting

7.30pm, Thursday 3<sup>rd</sup> August 2017 at Madron Community Rooms.