

MADRON PARISH COUNCIL

www.madron.org

Chairman: Councillor Mr Vic Peake

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29/18

MINUTES OF AN ORDINARY MEETING OF MADRON PARISH COUNCIL HELD AT TRYTHALL CP SCHOOL ON THURSDAY 04th OCTOBER 2018 AT 7.30pm

Present:

Cllr V. Peake (Chairman)
Cllr Mrs C. Roberts
Cllr Mrs G. Burlton
Cllr I Phillips
Cllr A Burrows
Cllr R Mann

Cllr. G. Tanner (Vice – Chairman)
Cllr Mrs A. Jenkin
Cllr Mrs L. Phillips

Cllr H Eddy

Cornwall Cllr Mrs H. Hawkins.

Clerk Mrs J.L. Ellis and 5 members of the public

1. Apologies – Were received from Cllr. M. Scoble, Cllr. S. Bates and Cllr. S. Elliott.

2. Acceptance of Minutes

The minutes of the Ordinary Parish Council Meeting held at Madron Community Rooms on the 06th September 2018 were unanimously agreed as a correct record and were signed by the chairman.

3. Declarations of Interest – Cllr. H. Eddy declared an interest in Planning Item PA18/07359 and Cllr. Mrs. C. Roberts declared an interest in Item 11 Memorial Bench.

4. Dispensations – None received.

5. Public Participation – A gentleman spoke in relation to Planning Application PA18/07541 to firstly apologise for not applying for planning before building the shelter, as he was unaware planning was required. The building is used for scout meetings, scout camp and activities and provides an area that is dry for its members without the need for putting up marquees. The Woodland Trust has approved the shelter design and are looking into planting trees around the shelter to encourage wildlife. A meeting is also going to be held with the local Bee society about the possibility of Bee Hives to encourage declining Bees. The Children and their families will get a sense of achievement in planting the trees and 100's of children will benefit. Pictures of the shelter were passed around and Cllrs noted you could hardly see the shelter for blending in with its surroundings.

It was proposed by Cllr. Mrs. C. Roberts, seconded by Cllr. Mrs. L. Philips, all in favour to move planning next on the agenda.

6. Planning

Applications

PA18/05741 - Chapel Farm, The Smithy Access To Little Bosulow Little Bosulow Newbridge - Construction of activity shelter (retrospective). All Cllrs agreed unanimously to support the application.
7.38pm Cllr. H. Eddy Left the meeting.

PA18/07359 - Trescrowan Heamoor Penzance Cornwall TR20 8UJ - Loose house cattle shed with feed area to be able to house more cattle in winter. All Cllrs agreed unanimously to support the application.
7.41pm Cllr. H. Eddy returned to the meeting.

PA18/08135 - Former Farm House Tremethck Farm Tremethick Cross Penzance - Conversion and extension to re-instate former farmhouse to dwelling. Installation of septic tank. Change of use of part agricultural land to domestic curtilage. Cllrs agreed that returning the building to its former use as a dwelling was a positive move. All Cllrs agreed unanimously to support the application.

PA18/08361 - The Old Stables Access To Mulfra Mulfra Newmill - Change of Use of Existing Annex to Form Separate Dwelling and Associated Works. Cllrs believe that it is within the open countryside and planning policy states no new development in the open countryside. Cllrs agreed that nothing had changed with the application since MPC previously objected and wished to object again.

PA18/07985 - Land Ssw Of Gorselands Road Along Trye Valley To Newmill Newmill TR20 8UU - Non-material amendment for removal of existing portal frame structures and replace the existing building with the holiday accommodation as shown on approved plans to PA17/06194 - **WITHDRAWN**

Approved:

PA18/06614 - Four Corners Barn Access To Trezelah Trezelah Gulval TR20 8XD - General Refurbishment of Existing Dwelling, Construction of Shed and Associated Works.

PA18/06776 - Rosemorran House Gulval TR20 8YS - Replacement of some windows and doors, installation of roof lights, internal alterations and associated works.

PA18/06777 - Rosemorran House Gulval TR20 8YS - Listed Building Consent for the replacement of some windows and doors, installation of roof lights, internal alterations and associated works.

PA18/07258 - Land South Of Madron Methodist Church Trelawney Estate Madron Cornwall TR20 8SJ - Outline application with all matters reserved for construction of Dwelling and associated works.

7. Chairman's Comments – Cllr. V. Peake advised he thought the way the allotments had been handled by CC, was less than satisfactory. The Cluster group emails regarding Crantock taking on CC with a Judicial review raise questions on the future of Neighbourhood Plans.

8. Councillors' Questions and Comments – Cllr. Mrs. G. Burlton advised that the waste bin by the old shop in Madron is fastened with string. Clerk to report.

Cllr. R. Mann asked if anything further had happened with the Bollards being placed in front of the notice boards at Badgers Cross. It was agreed clerk would liaise with Cllr. S. Elliott and if nothing has been started to get three quotations for the work before next meeting.

Cllr. G. Tanner advised that there had been reports that one allotment was being used as a dumping ground. It was agreed clerk would report.

9. Comments from Cornwall Councillors – Cllr. Mrs. H. Hawkins advised she had attended a meeting with Diane Webb from CC regarding the allotments. CC advised they are still looking into ways in which they could build in the area and provide more allotments.

CC Budget survey is online to the 17.12.18 if any Cllrs would like to make any comments.

10. Public Rights of Way

Footpath 104/5/1 and 2 – Bolitho have advised that the work had been carried out. Cllrs advised as of Wednesday this week it had not. It was agreed clerk would contact Bolitho again.

File Ref WCA 533 – Application to add a footpath from the road A30 to Footpath 59 Penzance at Trembath, Madron CP – Clerk has received notification from CC for the adoption of this footpath – Paper copies distributed to Cllrs. Cllrs had no objections.

11. Clerk's Report and Correspondence

All the instructions from the last meeting have been carried out.

November 11th – 100 Years – Memorial Garden Bench – Cllr. M. Scoble has kindly confirmed costs for a bench would be:

£550 + vat - for the seat

£450 + vat for the granite ends

Plaque £10 plus £1 letter

Total - £1010 + vat + lettering.

8.06pm Cllr. Mrs. C. Roberts left the meeting.

Clerk advised this would in effect mean that the Landithy Hall Managers would have to purchase a similar seat to match. Landithy Hall managers have advised that Landithy Hall would not be able to reclaim the VAT, and whilst they have funds available they have in the next few weeks to spend several thousands on property maintenance with the effect that their funds will be depleted. If the Parish Council could give some extra money in addition to the cost of one seat it would be appreciated. It was agreed by all Cllrs that two benches would be purchased by the Parish Council. The lettering for the Parish Council Bench was agreed as: '1918-2018 100 Years and Not Forgotten'.

Town & Parish Planning Conferences 2018 / 2019 – Invitation – Circulated by Email.

Christmas Tree – Cllr. V. Peake agreed to look into the possibility of two Christmas trees from the same gentleman as last year.

West Cornwall Local Action Group – Circulated by Email.

CC – Town and Parish Council Newsletter – Circulated by Email.

Cornwall Site Allocations – DPD – Circulated by email.

12. Cornwall Local Plan Housing Apportionment – Cllr G Tanner advised that following the Judicial review by Crantock Parish Council, did Cllrs wish to support Crantock by using S137 funds. Cllrs voted in favour not to support Crantock with S137 funds as it was not thought that it would be a good use of parishioner's money, but did support the reasoning.

13. Neighbourhood Development Plan – Clerk advised she had received an email from Edward Bolitho acknowledging the advert in the Parish Magazine and offering his involvement in a Neighbourhood Plan. Cllr. G. Tanner's has spoken to members of the Well Wishers and the Historical group and the feedback was positive. Cllr. G. Tanner urged Cllrs to read through the document circulated by NALC today before any further decisions are made. Clerk to put on November's agenda.

14. Trafalgar –

The clerk advised the Trafalgar invitations have been sent out, and all actions required from her have been carried out up to date. The following actions need to be agreed.

1. Arrangements for the distribution of traffic cones, 75 of which are stored at Landithy Hall and 75 at Chynoy at New Mill, to be put out on Saturday 20th October and to collect them after the parade on Sunday 21st October. Cllrs Eddy, Burlton, L. Philips, Burrows and Peake to distribute and bring in.
 2. Circulation of the notices relating to parking restrictions along the parade route to local residents asking for co-operation – Cllr. M. Scoble advised the clerk he would be able to do this.
 3. The street closure notices to be attached to telegraph poles, etc. at the appropriate time two weeks before the event. Clerk agreed to do this.
 4. The stewarding of traffic at the top of Fore Street and at the top of Madron Hill – Cllr. A. Burrows advised Cllr. S. Bates would be happy to help with this.
 5. Checks of the parade route on the morning of the parade route to ensure there are no obstructions by parked cars – Cllr. A. Burrows agreed to do this.
 6. Cllr. Mrs. G. Burlton kindly advised residents could use the Top part of the playing Field behind the pavilion to park on Trafalgar Day. Cars parked there are at the owner's risk.
- Finally the clerk requires details of the councillors attending the parade and service for the information of church wardens – Cllrs Tanner, L. Philips, Burlton, Jenkin and Burrows will be attending.

Discussions took place as to whether it would be possible to have pasties on Trafalgar Day for the Navy Personnel who were working on the parade. Cllrs expressed concern at just providing them for the Air Force service men and not all personnel. It was voted 6 in Favour, 4 against, to provide pasties for just the Navy Personnel. Cllr. A. Burrows to source the pasties.

15. GDPR – Cllr. G. Tanner has kindly compiled and circulated the following documents in relation to GDPR requirements for Cllrs to read. Cllrs all thanked Cllr. Tanner for his efforts and it was proposed by Cllr. H. Eddy, seconded by Cllr. G. Tanner, all in favour to adopt the following documents and place on the website.

General Privacy policy Residents
 Personal Data Audit
 Personal Data Consent Form
 Personal Data Security Incident Response Policy
 Privacy Notice for Staff and Councillors
 Privacy Policy
 Register of Data Processing
 Subject Access Policy & Response Letter Template

16. Finance

It was proposed by Cllr. Mrs. C. Roberts seconded by Cllr. Mrs. L. Philips, all in favour that the following payments be approved:

Mrs Jodie Ellis, clerk	Salary	£594.40
	Office Allowance	£ 30.00
	Disbursements	£91.49
HMRC	PAYE & Nat. Ins	£33.80
Defib Machines Limited	Correction on previous Invoice	£87.60

17. Time and Date of Next Meeting – Thursday 1st November 2018 at 7.30pm, at Landithy Hall.