

MADRON PARISH COUNCIL

www.madron.org

Chairman: Councillor Mr Vic Peake

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5/19

MINUTES OF AN ORDINARY MEETING OF MADRON NEIGHBOURHOOD PLAN STEERING

GROUP HELD AT LANDITHY COMMUNITY ROOMS

ON THURSDAY 28th NOVEMBER 2019 AT 7PM.

Present:

Cllr. G. Tanner (Chairman) (GT)

Cllr M Scoble (MS)

Ms P Venn (PV)

Ms Carolyn Montgomerie (CM)

Mrs J Ellis (Secretary) (JE)

Cllr H Eddy (HE)

- 1. Apologies** – Were received from Simon Elliott, Helen Hawkins, Peter Scrase, Geoffrey Brighton and Phil Davies
Approval of Minutes - from the 17.10.19 were unanimously agreed.
- 2. Declarations of Interest in Items on this Agenda** – None.
- 3. Steering Group Chairman's introductory remarks** – Cllr Tanner advised that the majority of groups are on hold awaiting the results of the survey, which will be distributed shortly.
- 4. Project funding situation and NDP expenditure to date** – The cost incurred to date include £1200 for the development of the Madron parish website and a £23.00 cost of the database of addresses for the survey. Secretary to keep hours and update GT. GT advised the NP group are fortunate that they have funding agreed that covers all the costs to date and in Mid-March 2020 more funding can be applied for, for upcoming expenditure.
- 5. Communications and Engagement working group progress** – The master artwork for the design of the survey has been completed and is with the printers. Steve Davies has improved the map on the survey. GT circulated the up to date survey and questionnaire to the group. CC print and design service will be printing and sending the survey to every registered address in the parish with a pre-paid envelope to return to CC. There are 687 addresses to receive two surveys per household. The survey and leaflet should be posted out next week. GT showed leaflets that will be displayed in and around the parish at main points advertising that the questionnaire is coming. The survey will be run in the local schools for children who live in the parish.
- 6. Identifying the stakeholders we need to involve in the NDP and how we liaise with them** –GT handed out a list of stakeholders, CC Planning, Cornwall community land trust, Cornwall AONB, Penwith landscape partnership, Historic England, CC Transport, Cornwall wildlife trust, St Clare Surgery, Farm Cornwall. Community stakeholders to include, Bolitho Estates, Madron well-wishers, Old Cornwall, St Maddern's School, Trythall School, Madron WI, Young Farmers, NFU, Madron history Group, Church, Chapel and Trevaylor nursing home. All stakeholders will be communicated with electronically by the communications steering group.
- 7. Community Facilities working group progress** – The group has started working on a database of information for the parish and is awaiting the survey results to add to the database and move forward.
- 8. Natural Environment Working Group progress** – HE advised he has drafted an email to be sent out shortly to arrange a meeting to establish group members in the new year.
- 9. Housing Working Group Progress** – Awaiting survey results to move forward.
- 10. Built Environment, Transport, Business and Jobs Working Group Progress** – Awaiting survey results to move forward.
- 11. New Parish Website Progress** – The new website should go live next week and will have a link to the electronic survey. Posters will be displayed advertising the new website. There are still a few community group pages that require information, GT to email relevant people within those groups.
- 12. Time and Date of Next Meeting** – Thursday 23rd January 2020 @ 7 pm at Landithy Community Rooms.