

MADRON PARISH COUNCIL

www.madron.org

Chairman: Councillor Mr Vic Peake

Clerk to the Council
Jodie Ellis
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Trannack Farm
St Erth
Hayle
TR27 6ET

06/20

Virtual Meeting of Madron Parish Council to be held on Thursday 04th June 2020, at 7.30pm via Zoom

The Annual Parish Meeting and Annual Parish Council meetings will not be held at this time and the Chairman and Vice-Chairman will remain in situ until an Annual meeting is called by the Chairman or May 2021.

Present:

Cllr V. Peake (Chairman)
Cllr. Mrs. L. Philips
Cllr. Mrs. G. Burlton
Cllr. M Scoble
Cllr Mrs C Roberts

Cllr. G. Tanner (Vice-Chairman)
Cllr. A. Burrows
Cllr H Eddy
Cllr Mrs A Jenkin

Clerk Mrs J.L. Ellis, Cornwall Cllr H Hawkins and no members of the public.

- 1. Apologies** – Were received from Cllr I Philips, Cllr S Bates, Cllr Elliott and Cllr Mann.
- 2. Acceptance of Minutes** - The minutes of the Ordinary Parish Council Meeting held at Landithy Community Rooms on the 05th March 2020 were unanimously agreed as a correct record and were signed by the chairman.
- 3. Confirmation of Temporary changes to standing orders** – It was RESOLVED to adopt supplementary amendment to Standing Orders to meet the statutory requirements for the holding of remote meetings, this will be in place until May 7th 2021 or until the legislation is repealed in line with Central Government direction, to ensure that MPC is compliant.
- 4. Declarations of Interest in Items on this Agenda** – None.
- 5. Dispensations** – None Received.
- 6. Public Participation** – None.
- 7. Chairman's Comments** – Cllr Peake welcomed back Councillors in these strange times that we find ourselves meeting under, and hoped it would not be too long before we can hold our meetings in person again. Cllr Peake highlighted what a good initiative the Covid 19 leaflets were in letting parishioners know the help that was available.
- 8. Councillor's Questions and Comments - (24 hours notice to clerk advisable)** –

Fly Tipping has been reported to CC on Kennel lane.

Trevaylor woods have some campers on site, clerk to report to CC.

The Heamoor leaflets have been a success and any reports of people moving down to their second homes needs to be reported to the police.

9. Comments from Cornwall Councillors –

Cllr Hawkins advised police are doing regular checks for campers especially around closed churchyards. Planning is still going ahead with virtual meetings to avoid any delays. Unfortunately the graffiti is back in Madron, the police are being kept informed about it. Cllrs were disappointed to hear this.

10. Planning

Applications:

PA20/03904 Trevaylor Mill, Road from Trevaylor to Trannack Lane Gulval TR20 8UR - Fell severely decayed Sycamore trees T1 and T3 and reduce T2 Sycamore by approximately 25% subject to a Tree Preservation Order. It was unanimously agreed and REOLVED to support the application.

Approved:

PA20/01983 - Lower Trembath Penzance Cornwall TR20 8TS - Retention of stables, tack room and concrete paddock.

PA20/01909 - Bythmoy Barn Newmill St Buryan Penzance Cornwall Proposed construction of single storey extension.

PA20/01641 - Tarbean Cottage Aldreath Road Madron Penzance Cornwall - Replacement roof covering on main house, Re-building chimney, replacement conservatory and Re-covering of existing flat roof with additional felt layer.

11. Public Rights of Way

Badgers Cross layby – Clerk has chased CC but due to the Covid-19 situation no update has been provided. It was noted rubbish had been dumped and burnt in the layby.

12. Clerk's Report and Correspondence

Allotments – Clerk advised she has received requests for allotments by parishioners, whom she put in touch with CC. CC, have advised the allotments have now been tidied up and there are only two people on the waiting list who are recent additions.

Delegated authority list – Clerk advised the list is up to date on the website.

Approve financial and non-financial risk assessment – Clerk has circulated the two documents to Cllrs. It was RESOLVED that these two documents be adopted.

13. Neighbourhood development plan – Cllr Tanner advised the Housing needs survey has been completed and is on the council's website. The collection of evidence is being worked on and once completed will allow the first draft of the Neighbourhood plan to be written. The working group is looking to hold an event possibly at the end of the month in Landithy with social distancing rules to allow parishioners to come and look at the plan ideas and make comments.

14. To note that the date for publication for the 2019/2020 Annual Financial Return will be 8 June 2020 and the dates of the period for the exercise of public rights are Monday 15 June 2020 to Friday 24 July 2020. Noted.

15. Internal Auditor's Report – It was RESOLVED to accept the Internal Auditor's report that has been circulated by email.

16. Agar Section 1 Annual Governance Statement - To approve and authorise Section 1 Annual Governance Statement of the 2019/2020 return – The accounts prepared by the clerk as Responsible Financial Officer for the financial year 19/20 have been completed and circulated by email. They have been audited by Cllrs Scoble and Tanner throughout the year and the Independent Internal Audit completed by Mr Gallie. All have approved the accounts and have signed to that effect. It was RESOLVED that this council approves the accounts.

17. Agar Section 2 – Accounting Statements - To approve and authorise Section 2 of the Accounting Statements 2019/2020 return. The accounts prepared by the clerk as Responsible Financial Officer for the financial year 19/20 have been completed and circulated by email. They have been audited by Cllrs Scoble and Tanner throughout the year and the Independent Internal Audit completed by Mr Gallie. All have approved the accounts and have signed to that effect. It was RESOLVED that this council approves the accounts. Clerk will now forward all details to PKF Little John for final approval.

18. Finance

It was unanimously agreed and RESOLVED that the following payments be approved:

Mrs Jodie Ellis, clerk	Salary	£631.80
	Office Allowance	£30.00
HMRC	Clerk Tax / NI	£41.40
Mr D Gallie	Audit 2019/2020	£120.00
Cornwall Council	Madron Covid 19 Leaflet	£423.84
Mr S Bates	Lawnmower Expenses for playing Field	£90.40

To consider exclusion of press and public on the grounds that it might involve disclosure of exempt information in accordance with Part 1A Schedule 12 of Local Government Act 197. – No contract figures were discussed and no press or public were present.

19. King George VI Playing Field

Grass Cutting –Cllrs agreed initially cuts every fortnight would be required. Clerk will place a note on the website and write to local LMP contractors to get a quote for once a fortnight cuts for an initial period of 6 months. To bring back to July's meeting. All contractors must have the relevant insurance and risk assessments.

Ride on Lawnmower – The lawnmower held in the storage container is not fit for purpose anymore with several new belts required for each cut. Cllrs agreed that Cllr Burrows would source a second hand value for the mower and clerk would advertise it as sold as seen for the agreed value.

Football Team – Clerk has had a request from the football team to start using the pitch to train in accordance with government guidelines, at the moment this would mean in groups of 5 or less in a non-contact training environment. The team would train on Thursday evening and Saturdays. Cllrs agreed that this would be ok, clerk to confirm by email that government guidelines will be adhered to by the football team.

20. Time and Date of Next Meeting – Thursday 02nd July 2020 via Zoom at 7.30pm.