

MADRON PARISH COUNCIL

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8th Meeting of Madron Neighbourhood Development Plan Steering Group to be held as a Zoom Meeting on Thursday 25th February 2021, at 7.00pm

Dear Steering Group member

You are requested to attend the meeting at the date and time shown above.

Join Zoom Meeting

<https://us02web.zoom.us/j/84927353144?pwd=UmFDWml4bE0rWk5KcUhuL1ZzQTQ4Zz09>

Meeting ID: 849 2735 3144

Passcode: 480650

Mrs J Ellis, Clerk.

Agenda

1. Apologies
2. Declarations of interest
3. Steering Group Chairman's introductory remarks
4. Project funding situation and NDP expenditure to date
5. Brief review of updates to draft policies and the development boundary.
6. Selection of best option for the next consultation on the revised draft statements:
 - A. Send out the draft policies by mail by end of Feb 2021 to all electoral addresses and by email to stakeholders, and set up an online response register/database. Request all recipients to make their responses on line. This would ensure the costs would all be contained within the financial year where we have funding cover. Also allows response comments to be open ended and more informative. (Could do with a more user friendly database than Excel for reviewing the comments, but not critical).
 - B. As for option A but with the option of mail returns for responses. This would increase costs and extend the costs until all responses were back which could overrun the end

date of 31 Mar 2021 for all bills to be paid. Also someone has to manually enter all the mail returns!

- C. Put the draft policies and the online response register/database on the parish website and mail out only an informative leaflet to all electoral addresses requesting recipients to access the information on line and respond. This has been done by another parish when they requested online feedback and comments on their draft NDP. Costs would still be much the same as for option A and unlikely to get a good response. Advantage would be not needing to design a draft policy document for mailing out, only a brief leaflet.
 - D. Delay consultation until lockdown is over and public meetings can be held. No firm idea when this could be. Probably not till May. Advantage of pushing ahead now with a consultation is that we could then have a draft complete NDP to put before a public meeting when these become feasible.
7. Selection of style for a mail out of the draft policies. Could be a document that only has the policies themselves and diagrams, or a more comprehensive document that contained all the justifications and intentions as well as the policies and diagrams.
8. Project Plan update
9. Date and time of next meeting