

# MADRON PARISH COUNCIL

www.madron.org

Chairman: Councillor Vic. Peake

Clerk to the Council  
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Trannack Farm  
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14/21

## MINUTES OF ORDINARY PARISH COUNCIL MEETING

### MADRON PARISH COUNCIL

#### HELD AT LANDITHY

THURSDAY 13<sup>TH</sup> MAY 2021

#### **Present:**

Cllr V. Peake (Chairman)

Cllr. Mrs. C. Roberts

Cllr Mrs L. Phillips

Cllr. M. Scoble

Cllr. A Burrows

Cllr Richard Mann

Cllr S Bates

Cllr H. Eddy

Clerk, Mrs J Ellis and no members of the public.

#### **1. To receive acceptance of office and Notification of Financial and Other Interests from councillors**

All Madron Parish Councillors completed a new register of interests form.

#### **2. Election of Chairman for 2021/2022:**

It was proposed and RESOLVED that Cllr Peake be elected to the office of chairman for the forthcoming parish year.

#### **3. To receive the Acceptance of Office from the Chairman**

Cllr Peake signed his acceptance of office form and this was countersigned by the clerk.

#### **4. Election of Vice – Chairman**

It was proposed and RESOLVED that Cllr. Roberts be his vice-chairman for the forthcoming year.

#### **5. Apologies -** Were received from Cllr Roy Mann.

#### **6. Declarations of interest on items on this agenda –** None.

#### **7. Dispensations –** None received.

#### **8. Appointment of councillors with specific responsibilities for: -**

a. Footpaths and Public Rights of Way – Cllr Richard Mann

b. Finance / Audit committee – Cllr Scoble & Cllr Roberts

c. Staffing Committee – Cllr Peake & Cllr Roy Mann

Any other appointments as deemed necessary – Police Liaison – Cllr Burrows.

#### **9. Confirmation of Standing Orders**

It was proposed and RESOLVED that the standing orders be adopted for this council.

#### **10. Confirmation of Financial Regulations**

It was proposed and RESOLVED that the finance regulations be adopted for this council.

**11. Confirmation of signatories to Barclays –** It was RESOLVED that Cllrs Peake and Philips would join Cllr Roberts as signatories.

**12. Acceptance of minutes –** It was proposed and RESOLVED that the minutes of the Ordinary Meeting held via zoom on the 01<sup>st</sup> April 2021 were accepted.

#### **13. Public Participation –** None.

#### **14. Chairman's Comments –** None.

#### **15. Councillors' Questions and Comments**

A suggestion was made for Cllrs to think about a plan for the playing field including short and long term goals and bring back suggestions to future meetings.

It was noted that Jigglers Hill is a 60mph speed limit, which is very fast for a road coming into the village. Clerk to ask highways to look at when they monitor the speed on Fore Street.

There has been an incident in the parish whereby a horse rider was very shaken by an incident with a car travelling to fast and too close to the horses. Cllrs noted that the police were advised and the riders might make good use of a camera to film any incidents.

Clerk was requested to speak to enforcement about shipping containers at Tregoddick Farm, The cottages Boskednan and near the Trythall crossroads as these items are in an AONB area without planning permission.

It was agreed clerk would send a thank you card to Simon Elliott and Helen Hawkins.

On the road between Newmill and Trythall School there is a pull in area that could be used for parking. Clerk to contact the landowner to see if this is possible.

**16. Comments from Cornwall Councillors** – None received.

## **17. Planning**

### **Applications:**

PA21/03563 - Lower Boskenning Heamoor Penzance Cornwall - Erection of a garden store. It was RESOLVED to support the application.

PA21/03864 - Trevaylor Manor Nursing Home Road From Trevaylor To Trannack Lane Gulval TR20 8UR - Application for tree works within a Tree Preservation Order: G1 - 3 x previously coppiced holly and 1 x previously coppiced laurel - re-coppice - to facilitate access to and replacement of septic tank system located under concrete slab within group. It was RESOLVED to support the application.

### **Approved:**

PA21/00181 - 30 Fore Street Madron TR20 8SQ - Household planning permission for a wooden chalet style windowless shed.

PA21/01685 - Tremayne Farm A3071 Between Bosvenning Common Road And Tremethick Cross Newbridge TR20 8RW - Construction of Agricultural Barn.

PA20/06861 - Land To The Rear Of 25 Trelawney Estate Madron TR20 8SJ - Two new semi-detached dwellings.

PA21/01878 - Lower Trembath Penzance Cornwall TR20 8TS - Relocation and Extension to Existing Cabin Providing Gym and Snooker Room.

PA21/02113 - Rosemergy Access To Trezelah Trezelah Gulval TR20 8XD - Extension and Associated Works.

### **Refused:**

PA18/02055 Tregoddick Farm Vingoes Lane Madron TR20 8SS - Residential development of up to 17 dwellings (outline with all matters reserved).

## **18. Public Rights of Way**

Men an Tol Bin – Clerk advised Glasdon have quoted for a deep green metal fido 50 bin costing £241.68 + vat. Cllrs agreed for clerk to purchase the bin.

Closed Churchyard cutting – Clerk advised CC pay the parish council £207.37 a year to cut the churchyard three times a year, and pick up the cuttings. Our LMP contractor has quoted £130.00 + vat per cut not picking up the cuttings. Clerk to go back to CC and request an increase or Cllrs agreed to hand back the church yard cutting to CC.

## **19. Clerk's Report and Correspondence**

Alpaca glamping – Enforcement are waiting for a planning application to be submitted.

Handrail – Madron – Highways have agreed to carry out the repairs to the steps and handrail in the coming months.

Speeding – Madron – Highways are in the process of putting together a works package to record speed data on Fore street over the coming months.

Allotments – clerk has reported the fly tipping and fence to CC who are in the process of getting quotes from Cormac to remove. Clerk to send a letter and photos to CC chief executive.

Neighbourhood Development Plan – no update.

Co-option for vacant members – Clerk advised there are three vacant posts to be filled by co-option and clerk has received one email from an interested parishioner. Cllrs agreed for clerk to place an advert on the notice boards and website advertising for interested parties to send details.

**20. Annual Governance Statement** – To approve and authorise Section 1 of the 2020/2021 return – The accounts prepared by the clerk as Responsible Financial Officer for the financial year 2020/2021 have been completed and are available at the meeting. They have been audited by Cllrs Scoble and Tanner throughout the year and the Independent Internal Audit completed by Mr Gallie. All have approved the accounts and have signed to that effect. It was RESOLVED that this council approves the accounts. Clerk will now forward all details to PKF Little John for final approval.

**21. Annual Return** – To approve and authorise Section 2 of the Accounting Statements 2020/2021 return. The accounts prepared by the clerk as Responsible Financial Officer for the financial year 2020/2021 have been completed and are available at the meeting. They have been audited by Cllrs Scoble and Tanner throughout the year and the Independent Internal Audit completed by Mr Gallie. All have approved the accounts and have signed to that effect. It was RESOLVED that this council approves the accounts. Clerk will now forward all details to PKF Little John for final approval.

## **22. General Finance:**

It was RESOLVED, that the following payments be made:

Mrs Jodie Ellis, clerk	Salary	£663.20
Mrs Jodie Ellis, clerk	Office Allowance	£30.00
	Disbursements	£126.96
HMRC	Clerk Tax / NI	£42.40
Biffa – standing order	Bin Emptying	£33.41
CALC	Membership 21/22	£629.01

<b>16/21</b>		
R Sanders	Playing Field and LMP	£2,711.89
South west playground safety inspections	Play area Inspection	£120.00
BHIB Ltd	Insurance	£413.58
Audana	Website checks	£40.00
Mr D Gallie	Audit Fee	£129.00
<b>Playing Field Account</b>		
South West Water	Playing Field	£16.71

### **23. King George V**

Gates – Live West have advised that the gates onto the playing field are those of mainly privately owned houses. It was agreed that in the near future the parish council would look to install a fence along the side of the houses on the field hedge.

Planning Application form and fees – clerk has completed the online planning application for a fence at the end of the children’s play area and for a ball net fence at the top of the football field. The application fee is £257.33 + vat. It was RESOLVED for clerk to submit the planning application and pay the fees.

**24. Time and Date of Next Meeting** – Thursday 03<sup>rd</sup> June 2021 at 7.30pm at Landithy main hall.