

MADRON PARISH COUNCIL

www.madron.org

Chairman: Councillor Mr Vic Peake

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02/21

MINUTES OF AN ORDINARY MEETING OF MADRON NEIGHBOURHOOD PLAN STEERING

GROUP HELD AT LANDITHY

ON THURSDAY 10TH JUNE 2021 AT 7PM.

Present:

Cllr. G. Tanner (Chairman) (GT)

Cllr M Scoble (MS)

Cllr R Mann (RM)

Geoffrey Brighton (GB)

Mrs P Venn (PV)

Mr Peter Scrase (PS)

1. Apologies: Mrs J Ellis.
2. Declarations of interest: None.
3. Steering Group Chairman's introductory remarks: GT welcomed RM to the meeting as the new liaison member between the NDP team and the Parish Council. GT commented that the project was approximately 4 months behind the original target date but considering the impact of the pandemic progress overall was satisfactory.
4. Project funding situation and NDP expenditure to date: Project expenditure net of grants received was £1473.66 plus the clerk's costs and room hire.
5. Acceptance of Summary Report on the 3rd Consultation (covering the draft NDP policies). Report copied by email to Steering Group members and the PC. The meeting approved the Report.
6. Acceptance of draft NDP (copied by email to Steering Group members). The meeting identified some typo corrections to the draft, and decided that more parish photos and images would be beneficial. GT agreed to amend the draft and resend to the Steering Group members. RM queried if a Design Guide should be produced to support the NDP. This had been discussed earlier in the project and a decision taken not to go down to this level of detail as the Parish was largely protected by its AONB status and a conservation area within the village, there was also an upcoming CC design guide being produced. The meeting agreed to continue with the NDP as it is, and to ask the Parish Council if it wanted to conduct a Design Guide project to supplement the NDP.
7. Acceptance of Evidence Baseline document (copied by email to Steering Group members). The meeting identified some typo corrections to the draft. RM drew attention to no mention in the document of the Gulval Cricket Club as a play space, and to no references to the industry present at Badgers Cross and the Quarry. GT agreed to amend the draft and resend to the Steering Group members.

8. Acceptance of Index to Evidence Base (copied by email to Steering Group members). GT agreed to amend the Index to reflect any changes being made to the Evidence Baseline and resend to the Steering Group members.
9. Approval of next steps (process defined by CC): The meeting agreed to the next steps being:
 - a. Submit draft NDP to CC for informal check and opinion on need for a Strategic Environment Assessment (SEA) and Habitats Regulation Assessment (HRA).
 - b. Conduct Sustainability Check.
 - c. Obtain PC approval for draft NDP.
 - d. Enter Reg 14 Process (6 weeks) informal community and stakeholders review.
 - e. Review NDP against Reg 14 comments
 - f. Produce Consultation Statement and Basic Conditions Statement
 - g. Obtain final PC sign off
 - h. Submit NDP to CC for independent examination and referendum.
10. The meeting approved the updated Project Plan version 9.
11. The meeting discussed the level of grant application needed for 2021/22. The upcoming Reg 14 process would be the major cost and the meeting agreed that a grant application should be made by GT to cover the cost of the NDP being distributed as hard copy to all mailing addresses in the Parish, together with durable hard copies for the Parish Church, the Methodist Chapel, the Pub and Landithy Hall.
12. Date and time of next meeting. July 8 2021 at Landithy Hall at 7pm.