

MADRON PARISH COUNCIL

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04/21

MINUTES OF AN ORDINARY MEETING OF MADRON NEIGHBOURHOOD PLAN STEERING

GROUP HELD AT LANDITHY

ON WEDNESDAY 20TH OCTOBER 2021 AT 5PM.

Present:

Graham Tanner (Chairman)(GT)

Patricia Venn (PV)

Peter Scrase (PS)

Simon Elliott (SE)

Phil Davies (PD)

1. Apologies: J Ellis, C Montgomorie, M Scoble, G Brighton, R Mann.
2. Declarations of interest: None.
3. Review of Cornwall Council (CC) feedback on informal submission of the NDP and Evidence baseline. The meeting accepted all the comments made by CC and GT reported that these had now been incorporated into the Evidence Baseline at Version 4, the NDP at version V4a, and the Design Guide at version V2.
4. Approval for the amended NDP (Draft V4a). It was proposed by PV seconded by PD that the Steering Committee accepted the revised NDP V4a as the approved edition. Agreed.
5. Approval for the amended Evidence Baseline V4. It was proposed by PS seconded by PV that the Steering Committee accepted the revised Evidence Baseline V4 as the approved edition. Agreed.
6. Approval for the amended Design Guide V2. It was proposed by PD seconded by PV that the Steering Committee accepted the revised Design Guide V2 as the approved edition. Agreed.
7. Decision on going now for Reg 14 phase. The meeting agreed that the project was ready to enter the Reg 14 pre-submission consultation phase and Parish Council approval should be sought for this next step.
8. Consultees list for the Reg 14 phase. The meeting reviewed a draft list of consultees and recommended additional inclusions of: Ramblers Association, the Parish schools, Mounts Bay School, Humphrey Davy school, Penwith College, Methodists (PV agreed to supply email contact), Catholic church (SE agreed to supply email contact), Penzance District Tourist Association, City Bus, and Transport for Cornwall.

9. Method of Community Consultation in Reg 14 phase. The meeting agreed that:
 - a) The Evidence Baseline, NDP and Design Guide would all be placed on the parish website.
 - b) Press notices would be used to inform the community that the Reg 14 process was under way.
 - c) The NDP and Design Guide would be mailed to all electoral addresses.
 - d) Hard copies of the NDP and Design Guide would be placed in the Parish church, Methodist chapel, Landithy Hall, King William IV pub, and Penzance library.
 - e) A live event would be held in Landithy Hall to present the NDP to the community.
 - f) The Locality grant of £1914 would be used to fund the consultation.

10. Collating the feedback from the Community. The meeting agreed that feedback/comments would be accepted by email or live at the Landithy Hall event

11. Planning for the Live event. Possible date could be Sat 18 Dec (to run alongside Madron feast?) with display boards, hard copies of plans, and team members on hand.

12. Project Plan. An update to the project plan was agreed that incorporated the Reg 14 phase and the subsequent CC external review and referendum.

13. Date and time of next meeting to be advised.