

MADRON PARISH COUNCIL

www.madron.org

Chairman: Councillor Mrs Clare Roberts

Clerk to the Council

Jodie Ellis

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06/23

Ordinary Meeting of Madron Parish Council held at Landithy Hall on Thursday 02nd March 2023, at 7.30pm

Present:

Cllr Clare Roberts (chairman)

Cllr Richard Mann

Cllr M Scoble

Cllr Roy Mann

Cllr. S Clackworthy (vice-chairman)

Cllr A England

Cllr S Elliott

Clerk Mrs J.L. Ellis, Cornwall Councillor A George, two members of the local policing team and no members of the public.

1. Apologies – Were received from Cllr V Peake, Cllr C Whitton and Cllr A Thomas. Cllr H Eddy and Cllr L Philips were also absent.

2. Acceptance of Minutes - The minutes of the Ordinary Parish Council Meeting held on the 02nd February 2023 and the Extraordinary meeting held on the 9th February 2023 were unanimously agreed.

3. Declarations of interest in items on this agenda – Cllr Scoble in PA23/01090.

4. Dispensations – None Received.

5. Public Participation – Two Members of the local policing team spoke to Councillors regarding the access issues at Badgers Cross and also the car parked in Fore street, Madron that is untaxed and has not been moved for many months. The policing team agreed to look into both issues and report back to the parish council.

6. Chairman's Comments – Cllr Roberts thanked Councillors for a well attended extraordinary meeting.

7. Councillor's Questions and Comments - (24 hours notice to clerk advisable)

Coronation Event – Clerk advised she had submitted the road closure notice for the event. If agreed this would need a TMCE trained Councillor to deal with the road closure before and on the day of the event Sunday 7th May.

Cllr Whitton has organised the insurance for the event and clerk has including the certificate with the road closure. It was agreed the council would support the event by way of a donation if approached by the committee.

Parish Boundary Signs – Cllrs discussed the suggestion for three more parish signs to be located at Corner Grove / Heather Bray, by Trevaylor and at Morvah Road / Garden Mine cottage. Clerk to speak to highways in the first instance.

It was noted that the ditches and gullies in the parish have been cleared.

The re-surfacing at Polmennor Road and Joseph's lane has been carried out to a good standard. However it was noted that it would have been more cost effective to complete the entire road at the same time. Cllr George agreed to go back to highways and enquire.

It was noted that Penzance Town council planning committee objected to the Trannack development due to the site only being earmarked for 290 houses and not the 320 in the application. Also a pedestrian / bike access over the road via a bridge is essential.

8. Comments from Cornwall Councillor – Cllr A George has spoken to the planning department regarding the Trannack development and why another application was submitted straight after the consultation event. Cllr George will report back once a response has been received. The good growth fund has funding options available for certain projects, more details are available on the Good Growth website. West Cornwall urgent care centre is still closed by night and there is a concern that it may not re-open. Cllr George will keep the council updated. The planning application for the Shepherds huts will not go to committee until at least April.

9. Planning – Applications

PA23/00485 - Carfury Barn Carfury Newmill Penzance - Alterations and Extension to Existing Barn Conversion; Erection of a Pottery Studio and Garden Store Building. It was RESOLVED to support the application as long as highways are satisfied with the access. Clarification is also requested on whether a change of land use is being applied for, for the garden.

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PA23/00486 - Carfury Barn Carfury Newmill Penzance -listed building consent for Alterations and Extension to Existing Barn Conversion; Erection of a Pottery Studio and Garden Store Building. It was RESOLVED to support the application.

Cllr Scoble left the meeting.

PA23/01090 - St Madderns Church of England School Bellair Road Madron Penzance - Replacement of existing entrance gates and provision of new fencing alongside. It was RESOLVED to support the application.

Cllr Scoble returned to the meeting.

Planning Other:

Madron Neighbourhood Development Plan referendum is on the 6 April 2023 and voting takes place at Landithy Hall or by post. Clerk to speak to CC to enquire as to why Trythall is not also being used.

Government consultation on planning changes – noted.

Enforcement case updates – clerk gave an update. Clerk to log two new cases at Bosulval for the new driveway, garden and shipping container and also at Badgers Cross for the stables at the rear of the property which are being lived in.

10. Footpaths – LMP – Clerk advised that CC have informed us that to cut the footpaths and Bridleways on land proposed to be in the SSSI area, does require consent from Natural England. Clerk has completed and submitted the form. Natural England advise you should allow 12 weeks to hear back.

11. Clerk's Report and Correspondence

Nurses Plaque to be placed on April's agenda.

Badgers Cross – covered under public participation.

The Finger Posts are now refurbished and awaiting Cormac to pick them up and re-install in the next couple of weeks.

The Bus shelter was installed on the 22.02.23 and is now turned round with the open side towards the houses and the closed side against the road. There is a section at the front that has been left open to allow pedestrian access to the bus.

CILCA Qualification – clerk advised she has enrolled on the CILCA course with SLCC and there is an invoice for the qualification element on tonight's agenda. A further invoice will come from CALC for the training element.

Audit date – it was agreed the audit would be carried out at 10.30am on the 20th March.

Internal Auditor for 2022/2023 accounts – The Council considered the Clerk's comments and it was RESOLVED to appoint Barbara Goraus as Internal Auditor for the 2022/23 accounts, at the same rate as 2021 / 2022 of £129.00.

Section 137 spend per elector for 2023/2024 is £9.93 – noted.

It was agreed the Ordinary and Annual meetings in May would take place on the 11th May 2023 at 7pm.

Traffic Management for Community events course – Cllr Eddy has agreed to attend the course on the 11th March 2023. Clerk will speak to Notterbridge about other available dates.

12. To review and adopt the following policies:

a) It was RESOLVED to approve the standing orders as circulated with the agenda.

b) It was RESOLVED to approve the Financial Regulations as circulated with the agenda.

c) It was RESOLVED to approve the financial risk assessment as circulated with the agenda.

d) It was RESOLVED to approve the non financial risk assessment as circulated with the agenda.

e) It was RESOLVED to approve the grant policy and grant application form as circulated with the agenda.

f) It was RESOLVED to approve the complaints handling procedure as circulated with the agenda.

g) It was RESOLVED to approve the data protection policy as circulated with the addition of the retention policy.

h) It was RESOLVED to approve the code of conduct policy as circulated with the agenda.

i) It was RESOLVED to approve the privacy policy as circulated with the agenda.

13. Payments - It was unanimously agreed and RESOLVED that the following payments be approved.

Mrs Jodie Ellis, clerk	Salary	£1023.88
Mrs Jodie Ellis, clerk	Office Allowance	£30.00
	Disbursements	£76.28
HMRC	Clerk Tax / NI	£230.29
Mr R Sanders	King George cutting	£168.00
Society of local council clerks	CILCA examination 55%	£247.50
Information Commissioner	Data Protection Registration	£40.00
Fernbank Advertising Ltd	Bus Shelter damage clearance	£1620.00
Autocross Euroshel Ltd	New Bus Shelter	£7422.00