

**MADRON PARISH COUNCIL**  
Chairman: Councillor Mrs Clare Roberts

Clerk to the Council  
Mrs J Ellis  
Tel: 07855774357  
E-mail: madronpcclerk@hotmail.com

Trannack Farm  
St Erth  
Hayle  
TR27 6ET

**Madron Parish Council Ordinary Meeting to be held at Landithy  
Thursday 11<sup>th</sup> May 2023 after the Annual Parish Meeting.**

Dear Councillor,  
You are requested to attend the meeting at the time and date shown above.  
Mrs J Ellis, Clerk

**AGENDA**

- 1.To elect a chairman for the year 2023/2024**
- 2.To receive the acceptance of office of the chairman**
- 3.To elect vice-chairman for the year 2023/2024**
- 4.To receive acceptance of office and updated register of interests form from councillors**
- 5.Apologies**
- 6.Declaration of interest on items on the agenda**
- 7.Dispensations**
- 8.To appoint councillors with specific responsibilities for: -**
  - a. Footpaths and Public Rights of Way
  - b. Finance / Audit committee.
  - c. Staffing Committee
  - d. Playing Field CommitteeAny other appointments as deemed necessary
- 9. Acceptance of Minutes** - Ordinary meeting held on the 05<sup>th</sup> April 2023
- 10. Public Participation**
- 11. Chairman's comments**
- 12. Councillor's Questions and Comments** - (24 hours' notice to clerk under Standing Order 16(h) advisable)
- 13. Cornwall Councillor Comments**
- 14. Planning**

**Applications:**  
PA23/02537 - Carfury Barn Carfury Newmill Penzance - Change of use of land to domestic garden and erection of a Pottery Studio and Garden Store.  
PA23/02715 - Rosemorran Manor House Gulval Penzance Cornwall - Listed Building Consent for Internal Alterations for Disabled Access, Installation of Lift & Associated Works.  
PA23/02714 - Rosemorran Manor House Gulval Penzance Cornwall - Internal Alterations for Disabled Access, Installation of Lift & Associated Works.  
PA23/02978 - Thrift Boskednan Newmill Penzance - Construction of front porch and single-story rear extension.  
PA23/02663 - Lower Trewern Farm Newbridge Penzance TR20 8PB - Siting of two shepherds huts for holiday accommodation purposes.  
PA23/01139 - Bosulval Farm Cottage Newmill Penzance - Proposed Garage, Store & Workshop on land adjacent to the Old Barn Bosuval.  
Cornwall Council Definitive Map Modification Order Application Consultation WCA 817 Madron CP
- 15. Clerk's Report and Correspondence**

King's Coronation event  
Nurses Plaque update  
Badgers Cross update  
Welcome to Madron Parish Signs  
Cornwall Council Consultation on Public Space Protection Order (Alcohol Consumption)  
Finger Posts

**16. Internal Auditors Report** – To note report of the Internal Auditor

**17. Annual Governance Statement** – To approve and authorise Section 1 of the 2022/2023 return.

**18. Annual Return** – To approve and authorise Section 2 of the Accounting Statements 2022/2023 return.

**19. AGAR** – To approve and resolve that Madron parish council has no conflict of interest with BDO LLP

**20. Notice of Public Rights and publication of unaudited annual governance and accountability return** - dates for inspection will be the 05<sup>th</sup> June 2023 to 14<sup>th</sup> July 2023

**21. To review and adopt the Reserves Policy**

**22. To review and adopt the Internal Control Policy.**

**23. Payments** - To approve the following accounts for payment –

Mrs Jodie Ellis, clerk	Salary	£1016.68
Mrs Jodie Ellis, clerk	Office Allowance	£30.00
	Disbursements	£62.94
HMRC	Clerk Tax / NI	£237.49
Mr R Sanders	King George Cutting	£516.00
Biffa	Bin Emptying	£93.50
Cornwall ALC Limited	CALC Membership, code of conduct training & CILCA	£958.08
Maverick Industries Ltd	Topography Survey – King George V	£1,818.00
Mr G Tanner	NDP Printing	£80.48
BHIB Ltd	Insurance 23/24	£498.84
Rialtas Business Solutions Ltd	Annual charge for accounting software	£278.07
Cormac Solutions Ltd	Coronation road closure signs	£42.00
SWPSI Ltd	Play area inspection	£36.00
<b>Playing Field Account</b>		
Argos Fire Protection Ltd	Annual service of Fire equipment	£197.28
Source for Business	King George Water	£52.27

**24. King George V –**

SWPSI – To note play area inspection price increase.

Electricity Meter – upgrade to smart meter.

Skate Park project – to review design, update on funding and planning application.

***To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded during the consideration of the following business owing to the confidential nature of that business.***

Play area fence – To review situation and cost to repair, remove or replace.

**25. LMP Contract 2023/2024** - Further to April's meeting and clarification of a tender received, it is necessary for councillors to review and discuss the LMP contract and review tenders for the work.

**26. Time and Date of Next Meeting** – Thursday 01<sup>st</sup> June 2023 at 7.30pm at Landithy.

**Madron Parish Council**

**Financial Statement on 02<sup>nd</sup> May 2023**

Balance on 26<sup>th</sup> March 2023 **£64,675.44**

**Income –**

Parish council account  
20.04.23 – CC - Churchyard cut x 1 – 2022/2023 £285.00  
12.04.2023 – CC – Precept £13,125.00  
06.04.2023 – HMRC – VAT 2022/2023 £3,853.00  
**£17,263.00**

**£81,938.44**

**Expenditure**

Mrs Jodie Ellis, clerk	Salary	£1023.88
Mrs Jodie Ellis, clerk	Office Allowance	£30.00
	Disbursements	£120.28
HMRC	Clerk Tax / NI	£230.29
Biffa	Bin Emptying	£58.44
Simon Elliott	Farm data cams X 7 months	£58.00
Southwest Playground safety inspections	King George playground Repairs	£348.00
Corserv Limited	TMCE Course – H Eddy	£54.00
Audana	1 year domain registration	£79.00
Barclays	102036(complaint)	£80.00

**£2,081.89**

**£79,856.55**

**Bank balances: -**

Business Current Account £53,771.92  
Business Reserve Account £18,368.70  
Playing field Account £7,715.93  
**£79,856.55**